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CS 172.03: Introduction to Computer Modeling

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CS172 – Computer Modeling

Section 3

Fall 2002 Syllabus

Instructor: Kate Trimble
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Office Hours: M, W, F, 10:00 – 11:00 A.M.
Office: North Corbin Hall, Room 346

Class Web Page <http://www.cs.umt.edu/CS/COURSES/CS172-03/www.cs.umt.edu/CS/COURSES/CS172-03>

T/A: Erik Brilz
T/A Office Hours M,W,F 11:00-12:00
Office Social Science Room 405

Class Topics:

- Using Microsoft Office 2000 (Word, Access, Excel, and PowerPoint)
- Solving problems using models

Required Textbooks:

- Adamski/Finnegan/Hommel, *New Perspectives on Microsoft Access 2000 (Introductory)*. Course Technology, 1999.
- Parsons/Oja/Carey, *New Perspectives on Microsoft Excel 2000 (Introductory)*. Course Technology, 1999.

Prerequisites for this class:

Prerequisites for this class include previous computer experience and Math 100 or an equivalent score on a math placement test. It is expected that a student should be able to save, delete, copy and move files on a Windows machine upon entering this class. Students should be able to send and receive attachments with email. It is explicitly stated in this document that failure on the students part to fulfill the minimum criteria listed above may not expect the instructor to teach material that should have been mastered previously. Prerequisites are put in place to aid students with good academic choices not to deter progress.

Grades and Grading Policies:

You will be assigned grades with the traditional break down of:

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Below 60%	F

Pass/No Pass

It is Computer Science policy that the cut off for pass is a "C".

There will be 12 assignments, 3 tests and a final project with following percentages assigned to each segment:

Homework Assignments	45%
Tests	30%
Final Project	25%
Presentation	5%
Final	20%

Late homework will not be accepted.

Assignments will be due at the beginning of the class period. Cutting class to finish an assignment will not help. However I do understand that life gets in the way of school every once in a while. The lowest homework score will be dropped.

Make up exams are not allowed.

There are three tests given through the semester. However the lowest exam grade is dropped. Once again life does have a way of getting in the way of school. So two tests will constitute 30% of your grade.

~~There is no final for this class, however...~~

~~You will do a final project. This project is worth 25% of your grade. You will use the concepts and skills you acquire in this class to complete this project. This project shall be defined in greater detail as the semester progresses. The grading criteria for this project will also be defined in greater detail. This project will be due on the day and at the time of the final.~~

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~~There is a final. The class voted for a final verses a final project. The final will have the same testing format as the previous three tests. However there will be a greater emphasis on short answer and problems.~~

Collaboration:

Work together. Help each other. Discuss related topics. Do not turn in the same work. Everybody must turn in their **own** work. The first offense of cheating will result in 50% of the given grade with assignments and a zero for an exam. The second offense will result in a failing grade for the course.

General Course Rules:

You are expected to attend class. If you do not attend class it is your responsibility to get the material you missed. If you must leave class early please do so quietly. Assignments should follow the form described in class. Profanity and obscenity will not be tolerated either in class or in assignments.

General College Rules:

If you feel that you may need to drop this class please note that you can drop using Cyber Bear up until September 23, 2002. You can drop by an add/drop form from September 23, 2002 until October 14, 2002. After this date you would need to withdraw from the class. Please refer to the U of M catalog regarding this procedure.

Tentative Assignment and Test Schedule for CS172_03

Week	Assignment / Exam	Date
2	Assignment1	9/11/02
3	Assignment2	9/18/02
4	Assignment3	9/25/02
5	Assignment4	10/4/02
6	Test #1 Excel	10/7/01
6	Assignment5	10/11/02
7	Assignment6	10/18/02
8	Assignment7	10/23/02
9	Test #2 Access	10/30/02
10	Assignment8	11/13/02
11	Assignment9	11/18/02
12	Assignment #10- Macros	11/22/02
14	Assignment #11- Power Pnt	12/2/02
14	Test #3 (Excel, Access, PP)	12/4/02
14	Presentations	12/6/02
15	Presentations	12/9/02
15	Presentations	12/11/02
15	Presentations	12/13/02
16	Final Scheduled time (8-10 A.M.)	12/20/02